



**Tennessee Department of Environment and Conservation
TDEC Environmental Consultant 2
Division of Solid Waste Management, Enforcement Section
Nashville, Central Office
Annual Salary Range: \$51,540 - \$82,476**

About the Tennessee Department of Environment and Conservation (TDEC)

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

About the Division of Solid Waste Management

The Division of Solid Waste Management (DSWM) is responsible for protecting the health and environmental quality for all Tennesseans through responsive and effective oversight of waste management activities. DSWM activities are land-based, regulating both solid waste and hazardous waste through specialized programs and functions. These include landfill permits, hazardous waste permits, state remediation program, used oil management, lead-based paint abatement, special waste, universal waste, and annual waste reporting.

Summary of Position

This Preferred Service position is located in the Division Central Office in Nashville, TN. The selected candidate will work within the Division of Solid Waste Management and will be in the

Enforcement Section. This position will be involved with enforcement activities for both Solid and Hazardous Waste Management activities between DSWM the Environmental Field Offices.

Principal Duties and Responsibilities

- Process enforcement action requests (EARs) received from the field offices, including process tracking and evaluations for completeness and enforcement action recommendation. This includes tracking of the enforcement process to monitor internal as well as external timelines.
- Conduct on-site visits to facilities as necessary to gather additional information necessary for case evaluation.
- Schedule Show Cause meetings and draft enforcement correspondence and documents, including warning letters and Orders, for review and signatures of appropriate personnel
- Enter enforcement data and actions into TDEC databases (Wastebin), including financial obligations and payment tracking.
- Advise Solid Waste Management Concerning Compliance Assistance: This includes providing advice to the various field offices in their decision making processes concerning compliance matters, reviewing correspondence for consistency, researching statutes and regulations, and assisting in the conduct of on-site inspections as necessary.
- Managing the DSWM Enforcement Section. Supervise, train and set workload for staff.

Knowledge, Skills and Abilities

The successful candidate will have a demonstrated ability to perform professional supervisory duties in an environmental regulatory program with Statewide responsibilities with minimal guidance in a highly demanding work environment and possess the following attributes:

- Results oriented individual with a commitment to the mission of the Department.
- Have good computer skills and some experience working with data bases.
- Conducts Show Cause meetings or other legal meetings including: case preparation for submission to attorneys, attending enforcement and settlement hearings, and testifying as necessary.
- Provide central office technical support in the enforcement of established environmental standards, laws, rules, regulations, and administrative policies and procedures having statewide impact.
- Ensures all internal and external customers are served in a timely, professional and knowledgeable manner, to meet the Department's/Division's mission.
- Ensure that documents (such as reports, Director's Orders, etc.) are prepared in a concise and defensible manner, so that Departmental/Division missions are met.
- Analyze environmental and/or other information, such as monitoring records, site inspections, sampling data, etc. to determine if further action is necessary.

Education / Experience:

Graduation from an accredited college or university with a bachelor's degree in environmental science, physical sciences (e.g. physics, chemistry, geology, meteorology), ecology, sustainability or applied science in sustainability, life sciences (e.g. biology, microbiology, health physics or biophysics), environmental health, pre-medicine, engineering or other acceptable science or natural resource related field and three years of full-time professional environmental program, natural resource conservation work or full-time professional work that involved ensuring compliance with radiation safety standards and/or regulations.

Substitution of Education for Experience: Graduate coursework in environmental science, biology, chemistry, geology, engineering, physics, ecology, sustainability, applied science in sustainability, or other acceptable science or natural resource related field may be substituted for the required experience, on a year-for-year basis, to a maximum of two years (24 semester hours is equivalent to one year).

All interested candidates should submit applications via the Tennessee Department of Human Resources website at <http://www.tn.gov/hr> and search under Preferred Service Job Openings, Current Openings for the position with the title, TDEC-ENV CONSULTANT 2-062916-153664. The position will remain posted until July 12, 2016.